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Foreword

Thank you for accepting our invitation to participate at the upcoming event on Adaptation of African Agriculture: From Science to Action that will be held on 13th November 2016 in Marrakech.

With a few weeks to go, we have prepared an event guide which includes information on logistics, which we hope can be useful to prepare your participation at the event.

Most of the information provided in this guide has been compiled from the official COP22 website www.cop22.ma

We are excited to host you and to welcoming you in Marrakech!

AAA event committee
Before you go

**Visa Information**

All foreign delegates entering the Kingdom of Morocco must have a passport which is valid for at least three months.

To ensure optimal management of visa requests, a visa entry management process has been set up by the Government of the Kingdom of Morocco.

1. **Visa applicants whose participation have been duly confirmed in the Online Registration System (ORS) of the UNFCCC secretariat:** Parties, observer States and admitted observer organizations are requested to confirm their delegations in the ORS of the UNFCCC secretariat as soon as possible. Once the participant is confirmed and based on the lists provided by the UNFCCC secretariat to the Ministry of Foreign Affairs and Cooperation of Morocco, a visa upon arrival confirmation letter will automatically be generated by the system put in place for the management of participant visas. These letters will be transmitted automatically to the participant through the email provided by the participant in the ORS. It should be noted that this type of visa is issued free of charge.

**IMPORTANT:**
Duly confirmed participants in the ORS secretariat are not required to submit an application to Moroccan diplomatic/consular representation accredited in their country of residency to apply for a visa, since they will be in receipt of the system-generated visa upon arrival confirmation letter. This letter should be presented to the airline and also upon arrival in Morocco.
2. For visa applicants visiting Morocco or on business related to the United Nations Conference on Climate Change, but have not been confirmed as participants: Participants who have not been confirmed by Parties, observer States or admitted observer organizations as participants to the United Nations Conference on Climate Change but are visiting Morocco during the Conference or on business related to it, they are requested to contact the Moroccan diplomatic/consular representation accredited in their country of residency to apply for a visa. It should be noted that this type of entry visa for Morocco is subject to a fee to be paid in the local currency of the country of application and is equivalent to 330 DH for long-term visas and 220DH for short-term visas.

More information relative to procedures for entry visas to Morocco can be found online at the following [www.consulat.ma/an](http://www.consulat.ma/an)

**General Rules and Important Recommendations:**

- Visa applicants must present a travel document (passport in most cases) showing a validity of more than 90 days and in all cases, exceeding the period of stay requested.
- The visa applicant should submit his/her application to the diplomatic mission or consular post accredited to the country of his/her residence.
- If the applicant is not a national of the country in which he/she is applying, he/she should provide the confirmation of his/her legal residence, such as a residence permit.
- Unless the applicant has an official accreditation by the UNFCCC secretariat as a participant in COP22/CMP 12, he/she should provide documents to support their visa application (proof of income, bank statements, hotel bookings, health insurance).
- For holders of regular passports who are not confirmed in the ORS of the UNFCCC secretariat, obtaining an entry visa to Morocco is subject to a fee to be paid in the local currency of
the country of application and is equivalent to 330 DH for long-term visas and 220DH for short-term visas.
- In most cases, the visa is issued within 48 hours. However, in certain cases related to mandatory consultations, this period may be around 15 days.
- It is strongly recommended that participants do not wait until the final days before the conference to complete visa formalities. Participants should anticipate delays and apply for the visa at least 2 weeks before the event.

For more information about the General Rules and Important Recommendations, please feel free to consult this document.

**Hotel Information**

There are many hotels to choose from in Marrakech. A few website links that is useful for planning your stay and booking your accommodation in Marrakech are as follow:

Official hotel reservation platform for COP22 participants: cop22.b-network.com

Moroccan tourist information website: www.visitmorocco.com

**Climate**

November temperatures in Marrakech drop considerably although they remain fairly mild, and it is also the wettest month of the year for Morocco, but it won’t be nearly as rainy as northern Europe.

The average daily temperature during the month of November
hovers around 17 degrees Celsius. This average includes a potential low of 11 degrees Celsius, which will occur during the night. There is also a high of up to 23 degrees Celsius. Packing for this temperature range will serve you well when planning for a holiday in Morocco. Regardless of the temperature, travellers can expect to enjoy 11 hours of sunshine on any day, giving you ample time to explore the area. However, there is an average of 30 millimetres of rain that falls on the area, primarily over the course of five days in the month.

To and from the Airport

The city of Marrakech is serviced hourly (6am to 8pm) by train from Mohammed V Casablanca Airport (200km). The return trip is scheduled every 2 hours from 8am to 10pm. The price of the ticket varies from 138 DH to 212 DH.

Marrakech is also accessible 24/7 by taxi from Mohammed V Casablanca Airport and Marrakech Menara Airport.

In addition, a special COP22 shuttle bus service linking Marrakech to the two airports is available to participants 24/7 from November 5 to 18, 2016. Hourly frequency is scheduled between 6am and midnight.

A COP22 desk will be located at the two airports to provide assistance and information to participants on the different services available (transfers to and from Marrakech, travel agency, car rental, etc…)

Participants presenting their Blue Zone accreditation letter or a UN passport at the desk are entitled to the free COP22 shuttle bus service.

To better facilitate the transfer of participants to Marrakech it is possible to register following this link: shuttle.cop22.ma
Getting around in Marrakech

The Bab Ighli site will be serviced by a dedicated bus line for COP22 participants. Shuttles will be available at the village site and in dedicated lodging areas. Other shuttles will also be put in place to service main tourist areas of the city.

For those who wish to discover the city by their own means, it is helpful to know that there are different types of transportation options available, such as buses (around 30 lines that cover a vast network throughout the city). There are also small and large taxis, red tourist buses to visit the historic sections of the city and the possibility to rent vehicles and bicycles from licensed vendors. There also exists many cycling paths that lead to the Menara gardens and that cross a section of the palmeraie.

Finally, the “Ochre city” is one of the rare cities in the Kingdom where one can get around by horse and carriage. The main stop is within proximity of Jamaa El Fna square.

Currency

The unit of Moroccan currency is called the moroccan dirham (MAD). Currency exchange is possible in banks and accredited institutions. Automated Teller Machines (ATM) accept all international credit cards.

- Bills: 200 Dh, 100 Dh, 50 Dh, 20 Dh
- Coins: 10 Dh, 5 Dh, 1 Dh, 0.5 Dh, 0.05 Dh
Electricity

In Morocco the power sockets are of type C and E. The standard voltage is 220 V and the standard frequency is 50 Hz.

Below you will find pictures of the applied power sockets and corresponding plugs.
Emergency Numbers

Police: **19** or **112** from mobile phones.

Gendarmerie Royale: **177** (police outside the cities)

Ambulance: **15**

Fire brigade: **15**

SOS Medecins 24/24: **05 22 98 98 98**

Anti-poison centre: **081 00 01 80**
(for any exposure to poison such as snake or scorpion bites)
www.capm.ma

Pasteur Institute for vaccinations: **05 22 26 20 26**
www.pasteur.ma

Mondial Assistance: **05 22 97 47 47**
(international travel insurance)

Train station info: **08 90 20 30 40**

National airport office: **05 22 53 90 40 / 05 22 53 91 40**
Event Information: Adaptation of African Agriculture “From Science to Action”

Venue

The event will be held at the Palais des Congres (Moevenpick Hotel), conveniently located in the Hivernage area, which is located in the city center.

Palais des Congres (Moevenpick Hotel)
Avenue Mohamed VI - Marrakech 40000, Morocco

Programme

Please refer to the ‘Programme’ document enclosed with this guide.
**Breakout Parallel Sessions**

Please refer to the ‘Breakout Parallel Sessions’ document enclosed with this guide.

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**COP22 Information**

**Venue**

The COP22 site was chosen in an historic area, full of symbolism. A little city, within a city, that conference participants will enjoy discovering.

The site will consist of 223,647 square meters of various spaces to welcome delegations and participants.

- The “Blue Zone”, placed under the authority of the United Nations, will only be available to those with accreditation from the UNFCCC. It will include 2 plenary halls, 30 conference centers and meeting rooms for negotiators, as well as 10 rooms reserved for observers. Other functional spaces planned for the site include those dedicated to debates/events, exhibitions, welcoming and security areas, plazas for delegations and high-level officials, UN offices, media and broadcasting rooms, services and catering/restaurants.

The total surface of the Blue Zone is 157,000 square meters of which 80,000 will be covered.

- A second space will be reserved for civil society. With a covered surface area of 10,000 square meters in addition to 2,000 square meters for external traffic. The space will be made up
of functional areas equipped with communication networks and the necessary equipment for participant stands.

- The “innovation” zone will have a similar surface area totaling 12,000 square meters.

Representatives and members of the UN, official delegations, non-state actors, NGOs, private companies, trade unions, the scientific community, farmers, indigenous people, state organizations and institutions and local authorities from the entire world will come together for 2 weeks in these spaces, which will also house areas dedicated to exhibits, restaurants and many other common areas for promoting relaxation, discovery, exchange and dialogue.

In addition to these spaces there will be an entry plaza for Heads of State (12,500 m²), a plaza for delegations (11,147 m²) and a parking area (22,000 m²).

Postal, banking and tourism services will be available on the site as well as a communication center entirely equipped with telephone, fax and copy capabilities.

**Shuttle service to COP22 site (Bab Ighli)**

Shuttle service in the city of Marrakech will be provided free of charge for all participants (on presentation of badge) from November 5 to 18 from 6am to midnight, according to the following schedule:

- **Peak hours** (7am-10am and 6pm-8pm) : *shuttle every 15 minutes*
- **Off-peak hours** (6am-7am ; 10am-6pm and 8pm-midnight) : *shuttle every hour*
The shuttle service network (star shaped) is made up of 12 lines with Bab Ighli at the center serving as the end of all lines.

In order to ensure optimal network fluidity each line has only one departure station with no stops until the end of the line in both directions.

The 12 stations are selected to ensure the best coverage of the city taking into account proximity to hotel areas within the city. Stations are marked with signage and stands are set up at each hotel in the network to inform participants on the service.